

Cobblestone Creek Homeowners Association, Inc.

c/o OXYGEN Association Services LLC
1489 W Palmetto Park Road - Suite 505
Boca Raton FL 33486

Telephone: (561) 999-9701 Fax: (561) 999-9703

Rental Application

Purpose:

The Board of Directors has promulgated a Purchase and a Rental application process in order to maintain security and an accurate roster of residents in the community.

All applicants requesting to rent in the community must meet with a designee of the Board by appointment only, prior to moving into the community. To schedule an appointment, contact Linda Freeman at 561-880-0165, between 10:00am and 1:00pm, Monday through Friday.

Instructions and Checklist:

- ✓1. Applications should be received at least **30 days prior** to the intended date of occupancy to permit the HOA to perform its required duties. Good faith efforts will be made to process an application in less than 30 days, but a **minimum of 4 days** is required. A *non-refundable* fee of **\$250** must accompany the application in the form of a check or money order, payable to *Cobblestone Creek HOA*. If the application is received **within 10 days of occupancy**, an *expedite* fee of **\$100** must be included.
- ✓2. If there will be more than 2 adults (over the age of 21) living in the home, an additional \$75 processing fee must be remitted for each additional adult.
- ✓3. A **\$500** security deposit is required for all rentals. The security deposit will be held in a non-interest bearing account by the HOA until the renter vacates the house and an inspection is performed by the HOA to ensure common areas have not been damaged or left in poor condition and there are no outstanding fines due to actions of renters or their guests.
- ✓4. A copy of the lease must accompany the application.
- ✓5. A copy of each applicant's driver's license must accompany the application.
6. All applicants, occupants, and their guests are required to abide by all governing association documents. Homeowners are responsible for the actions of their occupants and guests, including damage to community property. Accordingly, it is the responsibility of the homeowner to provide copies of all relevant HOA documents to the applicant(s).

NOTE: Applications will not be processed, barcodes will not be issued and approval will be withheld until all items marked with ✓ above are received. Applicants may not occupy the premises prior to approval.

Return Completed Application to:
Cobblestone Creek Clubhouse Office
8900 Royal Cobblestone Way
Boynton Beach, FL 33472

For questions, contact the HOA Clubhouse office at: 561-880-0165

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INFORMATION FROM PROPOSED LESSEE/TENANT

APPLICATION DATE: _____ DESIRED OCCUPANCY DATE: _____

UNIT ADDRESS: _____

CURRENT OWNER: _____

LESSEE NAME: _____ **DOB:** _____

SOCIAL SECURITY #: _____ DRIVERS LICENSE #: _____

PRESENT STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PRIOR ADDRESS/DATES: _____

EMPLOYED BY: _____ HOW LONG _____

EMPLOYER'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CURRENT HOME PHONE: _____ WORK: _____ CELL: _____

SPOUSE/PARTNER NAME: _____ **DOB:** _____

SOCIAL SECURITY #: _____ DRIVERS LICENSE #: _____

EMPLOYED BY: _____ HOW LONG _____

EMPLOYER'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

CHILD'S NAME: _____ DOB _____

CHILD'S NAME: _____ DOB _____

CHILD'S NAME: _____ DOB _____

CHILD'S NAME: _____ DOB _____

LIST PREVIOUS EMPLOYERS FOR THE PAST (3) THREE YEARS:

LIST PREVIOUS EMPLOYERS OF SPOUSE/PARTNER FOR THE PAST (3) THREE YEARS:

LIST NAMES OF PEOPLE OTHER THAN SPOUSE/PARTNER AND CHILDREN WHO WILL BE OCCUPYING UNIT:

<u>NAME</u>	<u>RELATIONSHIP</u>	<u>AGE</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

LIST ALL VEHICLES THAT WILL BE PARKED AT THE PREMISES ON A PERMANENT BASIS (PLEASE NOTE: RESIDENTS ARE PERMITTED TO PERMANENTLY KEEP ONLY AS MANY VEHICLES AS CAN COMFORTABLY FIT INSIDE THE GARAGE AND IN THE DRIVEWAY ABOVE THE SIDEWALK. AT NO TIME IS ANY VEHICLE PERMITTED TO BE PARKED ON THE GRASS, BLOCKING THE SIDEWALK OR IN THE DRIVEWAY APRON; AND NO VEHICLE MAY BE PARKED IN THE STREET, OVERNIGHT OR HABITUALLY. DOING SO WILL RESULT IN FINES AND POSSIBLE TOWING AT THE VEHICLE OWNER'S EXPENSE.)

<u>MAKE / MODEL</u>	<u>YEAR</u>	<u>COLOR</u>	<u>LICENSE PLATE # & STATE</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LIST ALL PETS. FOR DOGS, LIST BREED AND WEIGHT: (NOTE: MUST ATTACH COPY OF MOST RECENT VACCINATION DOCUMENTATION AND PICTURE OF DOG):

BANK REFERENCES:

BANK _____ CHECKING ACCT # _____ SAVING ACCT # _____

BANK _____ CHECKING ACCT # _____ SAVING ACCT # _____

EMERGENCY CONTACT: _____ PHONE: _____

PLEASE READ AND ACKNOWLEDGE BY SIGNING:

I/We hereby make application for residency at Cobblestone Creek. I/We certify that all information above is true and that any falsification or misrepresentation of the facts could result in legal action.

I/We do hereby further agree and authorize the HOA and its agents to perform a background check, which may include employment history, credit, criminal history and character references. I/We authorize the release of information for the performance of those checks.

I/We acknowledge receipt of the *Declaration of Covenants and Restrictions* and the *Architectural Guidelines* and agree to abide by those covenants, rules and restrictions and other community documents. I/We further understand that any violation(s) of the above mentioned items may result in fines, legal action or eviction.

Signed this _____ day of _____, 20_____
(ELECTRONIC SIGNATURES ARE NOT ACCEPTABLE; ALL APPLICANTS MUST SIGN)

Signature

Signature

DATE RECEIVED: _____